

Jackson County Senior Services Fund - Board of Directors Meeting Minutes

Date: Tuesday, August 25, 2026 Time: 2:00 PM Location: Via Zoom

Call to Order

At 2:05 PM, Chair, Patricia Macdonald called the meeting to order. A quorum was established.

Attendance

Present: Patricia Macdonald, Rita Cortes, James Riesselman, Debra Doyle, Gary Thompson, Susan Culpepper, and Jami Henry

Staff Support: Laura Loyacono, Contract Administrator; Tom Ross, Accountant

Fund Counsel: Karen Donnelly

Guest: Mary Herrington

Approval of Prior Meeting Minutes

The Board considered the minutes from July 22, 2026.

Motion: Gary Thompson moved to approve the minutes; Debra Doyle seconded. The motion carried unanimously.

Amendment of Agenda

The Board approved an amendment to the Agenda to add an ACTION item under the Finance Committee Report associated with Commerce Capital Market

Motion: Susan Culpepper moved to approve the Agenda as amended; James Riesselman seconded. The motion carried unanimously.

Consent Items

a. Executive Search Contract

Chair called for a motion to ratify unanimous electronic consents completed July 19, 2026, approving a contract with Fenaroli & Associates in the amount of \$54,200 plus hard expenses to lead the JCSF Executive Leadership search.

Motion: Gary Thompson moved to ratify the action; James Riesselman seconded. The motion carried unanimously.

b. KEVRA Strategic Planning Contract Extension

Chair called for a motion to ratify the unanimous electronic consents completed August 20, 2026, approving a \$6,000 extension of KEVRA strategic planning services.

Motion: Susan Culpepper moved to ratify the action; Gary Thompson seconded. The motion carried unanimously.

Fund Counsel

Karen Donnelly provided an update regarding her change of legal firm. The board will consider next steps.

Finance Committee

James Riesselman provided a report from the Finance Committee.

Tom Ross presented the Fund's financial statement and reviewed the Fund's current financial position.

The Finance Committee also provided updates on collections from the Jackson County Treasurer and insurance matters.

Investment of Fund Assets. James Riesselman presented the recommendation of the Finance Committee and Commerce Bank Capital Markets Group regarding investment of JCSF Fund assets.

Motion: James Riesselman moved to accept the recommendation of the Finance Committee and Commerce Bank Capital Markets Group to invest \$2.5 million in a one-month U.S. Treasury Bill, \$2.5 million in a two-month U.S. Treasury Bill, and \$2.5 million in a three-month U.S. Treasury Bill. Rita Cortes seconded. The motion carried unanimously.

Updates

Levy-Setting Process. Rita Cortes provided an update on the annual levy-setting process. The County will undertake the process of establishing the Senior Services Fund levy rate during September, including the required public hearing and legislative action.

Strategic Planning. The Board, having approved the Fund's Mission, Vision and Values statements in July, moved on to focus on its "Role and Grantmaking Philosophies" and "Strategic Priorities". This work will conclude in September and provide the runway for development of the Fund's year-1 grant application and ultimately the Board and Staff's "north star" for near future grantmaking. Laura Loyacono and Dr. Kevin Sansberry of KEVRA Consulting will co-lead the development of JCSF's grant application with JCSF's grantmaking philosophies and strategic priorities in mind.

Closed Session

At 3:15 PM, the Chair requested a motion for the Board to enter into a closed session pursuant to § 610.021(1), RSMo.; Gary Thompson provided the motion, Debra Doyle seconded.

A roll call vote was taken:

Patricia Macdonald – Yes Rita Cortes – Yes James Riesselman – Yes Debra Doyle – Yes Gary Thompson – Yes Jami Henry – Yes

Susan Culpepper departed the Board meeting prior to the rollcall vote. The motion carried unanimously among Board members present.

In Closed Session

501(c)(3) Application. Karen Donnelly provided an update on the Fund's 501(c)(3) application, which remains in process.

Executive Search. The Board discussed the Executive Search status.

End Closed Session

At 3:33 PM, the Chair called for a motion to exit closed session. Gary Thompson moved that the Board exit closed session pursuant to § 610.021(1), RSMo.; Rita Cortes seconded.

The Chair conducted an exit roll call vote:

Patricia Macdonald – Yes; Rita Cortes – Yes; James Riesselman – Yes; Debra Doyle – Yes; Gary Thompson – Yes; Jami Henry – Yes.

Adjournment

Motion to adjourn: Jim Riesselman moved to adjourn; Rita Cortes seconded. The motion carried unanimously.

The Executive Session adjourned at 3:34 PM.

Adopted: September 29, 2026

James Riesselman Treasurer and Secretary